



2024 NORTH CAROLINA PICKLE FESTIVAL VENDOR INFORMATION & RULES

2024 N.C. Pickle Festival - Downtown Mount Olive *Saturday, April 27, 2024*

Thank you for your interest in participating as a vendor at the 2024 N.C. Pickle Festival! This is a one-day celebration featuring live music, attractions, activities and vendors, attended by tens of thousands of visitors.

We are working to make your festival experience a smooth one. Among the updates for 2024:

- Online vendor application and payment is the only way to apply for a vendor spot this year! To apply online, go to www.ncpicklefest.org/vendors.
- The Early Bird application deadline is earlier: FRIDAY, MARCH 15. We will accept no applications after April 1.
- Friday Night vendor check-in will be held from 6-8 pm in the parking lot of Mount Olive Family Medicine Center, **201 North Breazeale Avenue**. If you arrive early, please wait at the check-in location. Do not go downtown to wait. We will be working to clear downtown Friday afternoon to prepare to place vendors. Vendor check-in will start promptly at 6 p.m.
- Vendors with trailers are **REQUIRED** to check in on Friday, April 26, from 6-8 p.m.
- Saturday Morning vendor check-in will be held from 5-8 am in the parking lot of Mount Olive Family Medicine Center, **201 North Breazeale Avenue**.
- You will receive your booth assignment at check-in.
- We are again promoting pickle-themed foods this year. Food vendors should let us know on your application of a pickle-themed food developed specifically for the festival. We will make our Picklicious feather banners available to these food vendors. The banners will require a \$100 deposit at check-in. The deposit will be returned at the end of the day, when the banner is turned back in to the festival's information booth.
- Please know that we are working to improve our ice service for 2024. We sell ice to vendors in 20 lb. bags. Pricing will be determined closer to time, with details provided at check in.
- Free Vendor Breakfast is set for Saturday morning from 6:30-9:00 at the Mount Olive Chamber, 123 N. Center Street.

We look forward to receiving your application and hope to see you on April 27, 2024!

**Questions? Contact NCPF Vendor Chairperson Lauren Branch at picklefestvendors@gmail.com
or call her at 919-429-0263.**



2024 NORTH CAROLINA PICKLE FESTIVAL VENDOR RULES

APPLICATION DEADLINE

The deadline for all applications is March 15, 2024. Those applications submitted online after March 15 will be charged a \$75 late fee. Fees are non-refundable. Note that all vendor applications for 2024 must be submitted online via the North Carolina Pickle Festival website, www.ncpicklefest.org. No paper applications will be accepted.

ACCEPTANCE TO EVENT

The North Carolina Pickle Festival (Festival) accepts vendors on a first come, first served basis. We limit both the number and types of vendors so that there will be the possibility for a greater profit for everyone, so the prompt return of your application and required documents is to your benefit.

Payment is required at the time of application, but the charge will be processed upon acceptance. Only those who submit all required documents and who receive approval by the Festival may display and sell.

HOURS OF OPERATION

The Festival operates from 9:00 am to 6:00 pm on Saturday, April 27, and Vendors are required to stay open during that time. Vendors are allowed to shut down their booths during festival hours if necessary. *Vendors should not breakdown and physically leave the festival area prior to the 6:00 pm closing time.* This applies to ALL vendors, including CHAMBER MEMBERS. Streets will remain closed to vehicle access until 6:00 pm.

BOOTH REQUIREMENTS

Booths are 10' x 15' including towing tongue. If your booth or trailer is longer than 15', you must purchase 2 spaces. Locations are not guaranteed.

All items, equipment and materials must fit within the purchased booth space. Sidewalks and walkways must remain clear. Vendors must arrange their booths so as to not obstruct the view or interfere with other booths.

Fire Permit Requirements: ALL vendors are required to have a flame retardant tent

and fire extinguisher per fire code regulations. Tents, tarps and canopies must also be anchored to withstand wind and collapse. Vendors are responsible for providing all tables, chairs, electrical cords. Electrical cords must be heavy duty with no visible signs of damage, and appliances must be in good working condition.

Vendors may not sell knives, mock guns, pop rocks, play cigarettes, inappropriate adult materials, etc.

CHECK-IN / SET UP

Vendors receive their booth assignments at check-in. **Check-in Friday and Saturday is located at Mount Olive Family Medicine Center, 201 N. Breazeale Avenue, Mount Olive.**

***NEW FOR 2024: Vendors with trailers are REQUIRED to check in Friday night ***

Friday Night Drive-Thru Check-In, 6-8 pm: Mount Olive Family Medicine Center, 201 N. Breazeale Avenue.

If you arrive early for check-in on Friday, please wait at Mount Olive Family Medicine Center. Do not go downtown and park. We will be working to clear downtown Friday afternoon to prepare to place vendors beginning at 6 p.m. We also need to give downtown businesses time to close for the day. We will not start check-in prior to 6 p.m.

Saturday Drive-Thru Check-In, 5-8 am: Mount Olive Family Medicine Center, 201 N. Breazeale Avenue.

UNLOADING

Unload your vehicle at your space and immediately park your vehicle in a designated lot. You may then return to your booth for set up. Please be mindful of others and do not block access for unreasonable amounts of time. Your vehicle must be out of the festival area by 8:30 am Saturday.

INSURANCE

ALL Vendors at the Festival must provide a certificate of insurance. A sample is provided. Food vendors, ride operators, those providing animal attractions, and all face painters must provide a certificate of

insurance that lists the NORTH CAROLINA PICKLE FESTIVAL, INC. as an additional insured. Address, 123 N. Center Street, Mount Olive, NC 28365.

The Festival offers cost-effective user liability coverage in place of a certificate of insurance for arts and crafts, information, home-based consultants, and nonprofit vendors only.

PERMITS AND INSPECTIONS

ALL Vendors must submit the Fire Protection Permit and \$15 fee with their applications.

The Mount Olive Fire Inspector will inspect all vendor booths for compliance with the North Carolina Fire Prevention Code. Vendors must display a copy of their Fire Permit. Please review the Fire Code Requirements included with your vendor information package.

Food Vendors must submit a separate application and fee to the Wayne County Environmental Health Department and receive a Temporary Food Handling Permit prior to the festival. Vendors must display the permit in their food booth. An inspector from the Environmental Health Department will inspect food vendors on festival morning. Contact Scott Lewis at the Wayne County Environmental Health Dept. at 919-731-1174 or by email at Scott.Lewis@waynegov.com

VENDOR SERVICES

Power – No generators. 120v and a small number of 50-amp outlets are available for an additional fee and must be indicated on the vendor application. If you require a 50-amp outlet and you did not indicate that on your application, we cannot guarantee you a spot on festival day.

Water – free, but connections are limited and must be indicated on the vendor application.

Power and water connections will not be available on festival morning to any vendor that has not applied for them in advance on their application.

Ice is available for sale in 20 lb. bags to Vendors downtown on Saturday, April 27.

Learn more at check-in.

A complimentary Vendor Breakfast will run Saturday from 6:30-9 am at the Mount Olive Chamber Office, 123 N. Center Street.

PICKLE-THEMED FOODS

We encourage food vendors to develop and sell pickle-themed foods. Vendors must indicate the pickle-themed food on their applications. To help promote this, the festival will include information about the foods in its promotions. It will also provide a 7-ft feather banner – Picklicious! – to any food vendor who is selling a pickle-themed food and who pays a \$100 deposit for the banner. The deposit will be refunded at the end of the day when the

banner is returned to the Festival’s Information Booth. A limited number of these banners will be available at check-in on a first-come, first served basis.

GENERAL POLICIES

All vendors are expected to conduct themselves in a professional and courteous manner when interacting with festival visitors, fellow vendors and festival organizers. Aggressive and inappropriate conduct and/or contact with festival visitors or volunteers will be addressed by representatives of the Festival, and if necessary the Mount Olive Police Department.

The Festival is not responsible or liable

for the failure of any Vendor to comply with these requirements. It reserves the right to take any action, up to and including shutting down a Vendor’s operation for the remainder of the day, and barring participation in future Festival events. No refunds will be given in these cases.

Further, the Festival, the Mount Olive Area Chamber of Commerce and festival sponsors are not liable for any damages, injury or loss to any person or goods from any cause whatsoever, nor for any claims for damage, injury or loss arising out of or in connection with use of space or grounds at the festival. All decisions of the Festival and its organizers are final.